

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

This Familiarisation Programme for Independent Directors was adopted by the Board of Directors of Capacit'e Infraprojects Limited on March 8, 2017 and shall be applicable with effect from the date of listing of Company's equity shares on Stock exchange/s

Objective	The Company shall follow a structured orientation and training programme for the independent directors to understand and get updated on the business and operations of the Company on a continuous basis
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Orientation Module for new directors upon induction	Business overview and an outline of corporate plan and annual targets	2 Hours	Director
	Overview of sales and marketing: BD Team	1 Hour	
	Introduction to ongoing projects and visit to top 3/ sample/ crucial projects: Project In-charge	1 day	
	Operations overview:	2 Hours	
	Financial performance and budget and control processes	2 hours	
	Orientation on statutory compliances as a board member	1 hour	

In addition to the above, which will be administered upon induction of independent directors, following will be covered during quarterly board meets:

On-going inputs on business and operational performance	Comprehensive rolling corporate plan – presentation and discussions with MD and leadership team	[2 days in April each year]
	Annual management plan and budget – a formal review and discussion at the board with Chairman, MD and leadership team	[First quarter of each financial year]
	Functional excellence presentation by a conceived team in quarterly board meets	[each quarter on a roster]
	Off-site meetings with leadership team across the Company at 1 or 2 levels below top management	[once or twice a year]
	Monthly information pack on economy and business trends and performance	[Monthly]
Feedback on Board effectiveness	Independent survey by an external agency on effectiveness of board processes and follow up	[once a year]

For and on behalf of
CAPACIT'E INFRAPROJECTS LIMITED

Rohit Ramnath Katyal
Director
DIN: 00252944

Date: March 8, 2017
Place: Mumbai